



PSW
PAKISTAN SINGLE WINDOW



USER MANUAL FOR PAKISTAN AIRPORTS AUTHORITY -TRADERS & CUSTOMS AGENTS

**CAA Cargo Throughput Charges (CTC)
Process**

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1. Introduction

Pakistan Single Window (PSW) is an electronic portal that allows parties involved in cross border trade and transport to lodge standardized information and documents using a single-entry point to fulfill all import, export, and transit related regulatory requirements.

Pakistan Airports Authority (PAA) is a government department established to manage and regulate the operations of airports in Pakistan. PAA collects Cargo Throughput Charges (CTC) on all cargo imports via airports in Pakistan. CTC used to be paid by traders and clearing agents at designated bank branches near the airport of arrival on the chargeable weight of the imported cargo. A bank challan and gate pass were collected from the PAA's booth at airports to pay the charges and exit the airport with the cargo.

CTC are now digitized and paid in advance through the PSW system, along with other duties, taxes, and fees. This eliminates the need to wait in queues for bank challans, gate passes, and over-the-counter payments.



2. System Requirements

- To use PSW Portal on Windows®, the subscriber will require:
 - Google Chrome Browser,
 - Windows 7, Windows 8, Windows 8.1, Windows 10 or later
 - An Intel Pentium 4 processor or later that's SSE3 capable.
- To use PSW Portal on Mac®, the subscriber will need:
 - Google Chrome Browser
 - OS X El Capitan 10.11 or later.



1. Review PAA CTC in PSW

In the Single Declaration workflow in PSW, **PAA Cargo Throughput Charges (CTC)** are displayed as separate charges along with other duties, taxes and fees at the last step of the Single Declaration process.

These charges can be paid through Alternate Delivery Channels (i.e., mobile banking apps and internet banking etc.) and PD Accounts.

Step 6 of 6
Please complete all the steps to file a single declaration. All fields are mandatory except the ones marked as *Optional*.

Review And Validate

Payment Procedure

FBR	
Fee Name	Amount (PKR)
Income Tax	PKR 0
Additional Custom Duty	PKR 6
Additional Sales Tax	PKR 23
Sindh CESS	PKR 4
Stamp Duty	PKR 2,000
Total	PKR 2,441

OGA	
Fee Name	Amount (PKR)
PAA Cargo Throughput Charges	PKR 27,775

Figure 1 - View CTC in PSW

2. Review PAA CTC in the Weboc under Goods Declaration

In WeBOC, the **PAA Cargo Throughput Charges (CTC)** are displayed as a separate charge along with other duties, taxes and fees at the end of the Goods Declaration process. These charges can be paid through Alternate Delivery Channels (i.e., mobile banking apps and internet banking etc.) and PD Accounts.

Wednesday, August 18, 2025

User: Darson Industries (Pvt) Limited User Role: Trader Token Balance: 2151 Settings Logout

Src- <> Preparation of Goods Declaration

Submit Cancel

**** Attention: From 20.01.2021, duty and taxes of Rs two hundred thousand and above shall only be payable through E-payment/Alternate Delivery Channels (internet banking, mobile banking, ATMs, Over the Counter(OTC) and any other electronic payment method approved by State Bank of Pakistan). Importers and Customs agents are further informed that payable amount can change slightly due to impact of exchange rate if electronic payment is not made on the same day of generation of PSID.****

☒ Payment Information for Customs Processing (Hide)

Payment Type Mode: --SELECT PAYMENT TYPE MODE--

Payment Through: --SELECT PAYMENT MODE--

Duty Name	Amount in (Rs)
Additional Custom Duty	2,830
Customs Duty	56,600
Income Tax	36,982
Additional Sales Tax	10,273
Sales Tax	58,213
CESS	2,264
PAA Cargo Throughput Charges (CTC)	4,574
Payment Against PSW GD Fee	750
Sindh Stamp Duty	2,000
Total Payable Amount in (Rs): 174,486	

Figure 2 - CTC view in WeBOC

3. Obtaining PAA Payment Confirmation / Gate Pass Through PSW

1. From the PSW Dashboard, Click on 'LPCO'.

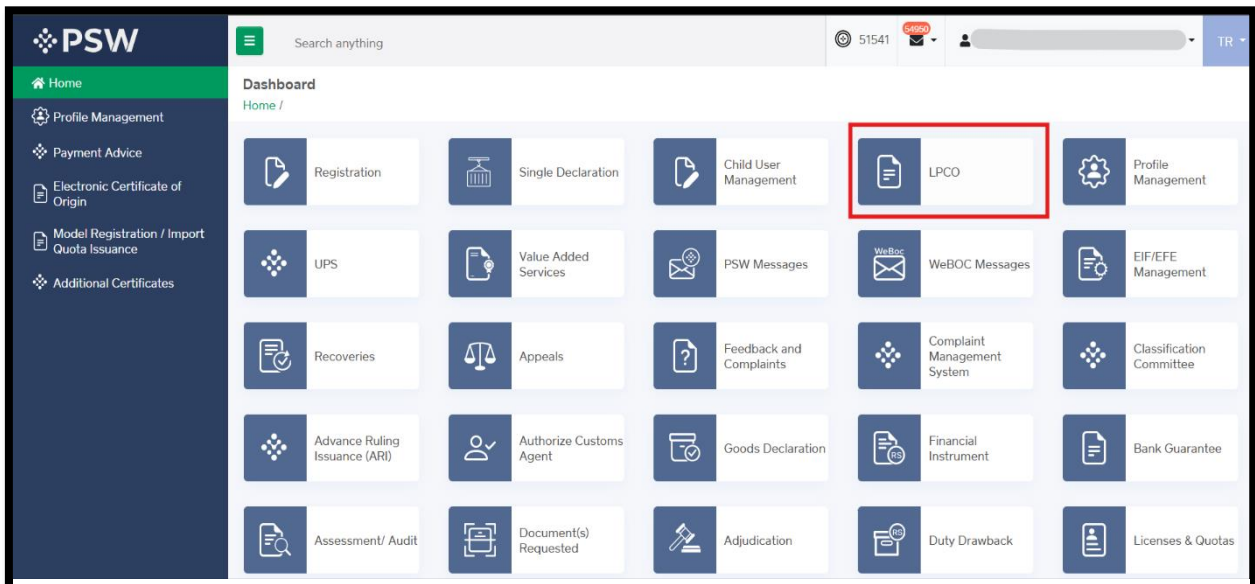


Figure 1 - PSW Dashboard

2. Click on 'CTC Payment Details'.

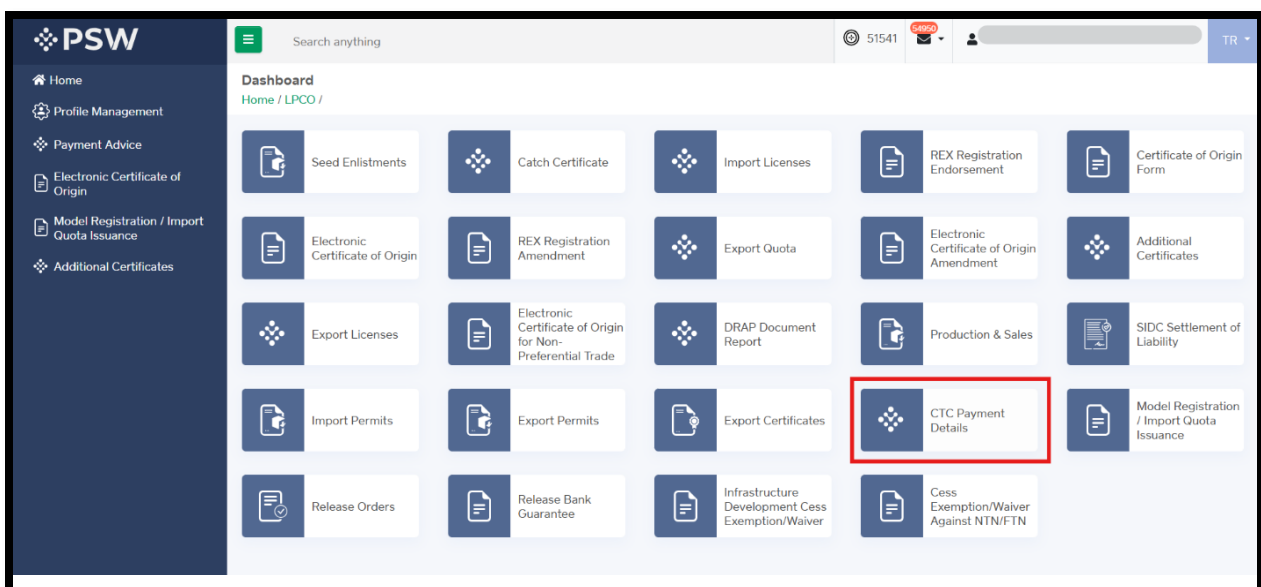


Figure 2 - Licenses, Permits, Certificates, Other Documents (LPCO) menu

3. The CTC Payment Details screen displays a list of records. Click on the print icon.



Home
Profile Management
Payment Advice
Electronic Certificate of Origin
Model Registration / Import Quota Issuance
Additional Certificates

Search anything

51541

51541

TR

CTC Payment Details

Home / LPCO / CTCPaymentDetails /

List of PAA CTC Payment Details

Search

Document Nu...	Trader Name	Cargo Category	GD Number	SD Number	AWB Number	Issue Date	Payment Status	Action
PAA-790932		UAB	KPAF-HC-56-13-08-2026	SD-I-0000756-13082026	Unaccompani... F	13-08-2026	Paid	 
PAA-790932		UAB	KPAF-HC-56-13-08-2026	SD-I-0000756-13082026	Unaccompani... F	13-08-2026	Paid	 
PAA-790932		UAB	KPAF-HC-56-13-08-2026	SD-I-0000756-13082026	Unaccompani... F	13-08-2026	Paid	 
PAA-790932		UAB	KPAF-HC-56-13-08-2026	SD-I-0000756-13082026	Unaccompani... F	13-08-2026	Paid	 

1 2 3 4 5 ... 15

Items per page

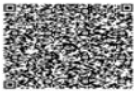
1 - 15 of 219 items

Figure 3 - CTC Payment Details / Gate Passes List

Pakistan Airports Authority (PAA)

Cargo Throughput Charges (CTC)

Payment Details



Document No. PAA-A4EADF

Document Date. 19/08/2026 16:01

Importer Name

Importer Address

Agent Name N/A

Goods Declaration No. KPAF-HC-54-19-08-2026

Air Waybill No. 41757

House Air Waybill No. 15754

Goods Declaration Type Home Consumption

Ground Handling Agent Royal Airport Services

Airport Name Jinnah International Airport Karachi

Cargo Category General

Chargeable Weight 2104.00 KG

Number of Packages 10.00 PACKAGES

Payment Status Paid

Figure 4 - CTC Payment Details / Gate Pass Print View



4. Contact Information Need any assistance?

Please feel free to contact us as:

Email: support@psw.gov.pk

Phone: 021-111-111-779



+92-51-9245605



info@psw.gov.pk



www.psw.gov.pk